

**East North East Divisional Community Safety Partnership Meeting
Thursday 29th November 2012, 2:00pm The Reginald Centre**

Present

Matt Davison	West Yorkshire Police (Chair)
Bev Yearwood	ENE Area Support Team, LCC
Martin Hackett	South East Area Support Team, LCC
Cllr Brian Selby	Councillor, Inner East
John Lund	Youth Offending Services
Vicky Fuggles	Youth Service, LCC
Steve Vowles	East North East Homes Leeds
Gerald Wilkinson	Councillor, Outer North East
Robert McCoubrey	West Yorkshire Police
Munaf Patel	Community Safety
Leanne Manning	ENE Area Support Team, LCC (Minutes)

Apologies: Gillian Mayfield, Cllr Harland, Sharon Hughes, Jude Roberts. Martin Snowden

1.0	Introductions and Minutes of Previous Meeting	Action
1.1	MD welcomed everyone to the meeting and introductions were made. The previous minutes were agreed as an accurate record.	
2.0	Matters Arising	
2.1	<ul style="list-style-type: none"> BY raised that in South Yorkshire instead of advertising on signs there is a company that advertise key messages with Graffiti on walls which lasts a certain length of time and is then washed off. This is a lot cheaper than signage. The TN NPT inspector is looking into the details of this. JW stated that he was open for a discussion but would need to be satisfied that it would not attract further graffiti and see some evidence of success in South Yorkshire - awaiting feedback from Nick Smart. 	Cfwd from previous meeting
2.2	<ul style="list-style-type: none"> JW questioned the purpose of the Intelligence Pack and asked if Environmental Enforcement information from the EIZ's needs to be included in the pack. BY explained it was for DCSP members only and that the group were asked to feedback if additional information is required - It was agreed that Environmental Improvement Zones would be a standing item on the DCSP agenda. BY add this onto the agenda. 	BY
2.3	<ul style="list-style-type: none"> JK from Aire Valley Homes was keen to see a burglary action plan developed for Garforth and Villages, funding has been allocated to this ward – BY explained that 46k has been committed for a burglary preventative reduction plan and this has been agreed and will commence in Jan 2013. 	
2.4	<ul style="list-style-type: none"> BY will be sending out the timeline for when articles need to be in. Aire Valley Homes panel as requested they proof read the articles before they are sent to print, this will affect 2 NPT areas. Newsletters will be distributed mid October – BY explained that a timeline has been agreed with the remaining edition going out in April 2013 – Operation Confidence to be place on the next agenda for DCSP with regards to continuation in 2013. 	BY
3.0	NE Division Performance Report / Presentation (Discussion)	
3.1	A discussion took place with regards to the content of the report and whether the information was suitable for the meeting. BY informed the meeting further amendments were to be made further to a recent meeting in Safer Leeds. MD gave an overview of the crime types and overview of the divisions performance.	
3.2	MD ran through the performance report and the DCSP decided that they would like to see the following included in it:	MD

	<ul style="list-style-type: none"> • Specific trigger nights i.e. bonfire night and mischievous night. To show the difference between the crime last year to now. • ASB data • A break down into the actual numbers of domestic abuse • Improved crime data from Environmental services • 3 month data isn't useful - needs to be 3 months from last year as to previous 3 months. <p>MD will feedback to Safer Leeds copy in Martin Snowden.</p>	
3.3	It was discussed that due to the level of police resource at The Roundhay Park Bonfire and many people out of their homes RAM NPT experienced a high amount of burglaries. Discussions are needed to ensure this does not occur next year.	MD
4.0	Operation Optimal Presentation / Capable Guardians	
4.1	RM ran through the operation optimal report. The report is run three times a week and is used to determine the highest risk area and putting staff in those areas to prevent burglaries. This is done by circling the burglaries that have taken place in the last week, 2 weeks and 3 weeks and where the circles overlap, this is a high risk area. RM explained that optimal is most effective in high density housing areas, this is showing really good results and in the first 3 months burglary is down in the NE area apart from in Roundhay and Alwoodley.	
4.2	<p>RM asked the group for ideas on how to get information out regarding operation optimal and ideas on getting visible capable guardians in specific areas as this will help prevent crime. The group came up with the below ideas:</p> <ul style="list-style-type: none"> • WYFS to do safety checks in the areas at the times needed. • Housing support officers / wardens to be visible in the areas. • Ambulance services can park up in the areas. • Adult Social Care doing home visits. • Environmental action team out in the areas. • It was agreed that RM will meet with SV to discuss getting ENE Homes caretaking/environmental staff deployed in areas <p>RM to look into these different options and BY to pick up with John Woolmer and Environmental action team.</p>	RM BY
5.0	Key Links with WYFS	
5.1	BY explained that the Fire Services have gone through a major restructure which means the loss of the arson task force and ultimately less staff on the ground. BY informed the meeting that it may be difficult to get representatives from WYFS at the local tasking meetings Ruth will be reviewing attendance at meetings across the city. In the meantime contact should be made with the station commander at the appropriate stations when issues arise at tasking that require input from WYFS .	
6.0	Divisional Update re Help Desk Closures	
6.1	MD gave an overview of the changes that had already occurred within the division however the final recommendations have not been agreed yet – MS will give any further updates at next DCSP.	MS
7.0	POCA Criteria / Expenditure to date	
7.1	BY circulated the revised POCA criteria and everyone agreed the changes. BY explained that the POCA pot is currently out of funding. Some NPT areas are spending more than others with Chapel Allerton as the highest expenditure and Garforth and Villages with the lowest. We are currently awaiting more funds. We are not backlogging any applications but instead keeping a mailing list of all the applicants and will email them when more funds become available. MS to input overall mission statement to the document	MS
7.2	BY and LM to go through the POCA spreadsheet to ensure that all the applications are in the correct areas. A few errors have been raised regarding NPT boundaries	LM BY
7.3	MH raised Temple Newsam Park run as a application that could have also applied to the well being fund. Cllr Wilkinson suggested more communication to avoid applicants applying to different pots for the same initiative. BY explained that the	LM BY

	Temple Newam Park Run required over 2k in funding and that she had advised on other pots of funding that could be accessed. It was agreed that a section needs adding onto the application form that asks applications to declare any other funding they have applied for. LM to add this onto the application form. BY to ensure that Craig Derrick replaces the existing POCA form on NPT websites.	
7.4	It was discussed that there is not a lot of publicity around POCA. MP to look into publicising POCA centrally more effectively.	MP
8.0	Operation Champion 2013	
8.1	It was discussed that some operation champions have been really productive and some haven't. The operation champions aren't a one size fits all and depends on the current problem at the time. All partners were supportive of days of actions continuing and committing resources. It was agreed to carry on with 4 operation champions per year per NPT but to review the overall returns in terms of improving successes. BY to meet with MD and review the returns for 2012.	BY MD
9.0	Performance Reporting	
9.1	BY raised that it was becoming increasingly difficult to collate key tasking achievements, operation champion returns and articles for operation confidence. BY requested that all agencies have discussions internally around meeting required deadlines. MS has agreed to review tasking achievements at the divisions operation review meetings with neighbourhood policing team inspectors.	ALL MS
10.0	Meeting dates for 2013	
10.1	It was agreed that the meeting dates will be set for next January, April, July and Oct and will be arranged around the full council, planning dates and also to fit in with the performance reporting. LM to send out electronic meeting invites.	LM
11.0	AOB	
11.1	A meeting took place yesterday with targeted service leaders, NPT inspectors and co-chairs to discuss how to improve linking the tasking teams with the families first agenda, guidance and support meetings Overall it was a very productive meeting with staff sharing ideas of what is occurring in different areas and what is working. It was agreed that a further meeting would be scheduled in three months to review progress made across the different areas.	
11.2	Gillian Mayfield couldn't attend the meeting so BY provided a update on her behalf regarding families first which explained they now have the final cohort of families for the first year of Families First. ENE area has the highest number of families that meet the criteria at 361, ENE also has the highest number of families who are deemed to be High risk (that is have the highest number of risk factors). Targeted Services Leaders in each of the clusters are responsible for ensuring that the families in their area are receiving appropriate support which will include having a lead practitioner and an assessment of need, a team around the family and a clear plan of intervention. In many cases services are already working with individuals within the family, the challenge is to ensure that this work is joined up and the needs of the whole family are being met. This will require changes to the way services work, taking a whole family approach with one lead practitioner having an overview and co-ordinating activity around the family. The most appropriate person already working with the family will explain to them that they have been identified as requiring additional support and will be working with the family to identify their needs. The approach will be High Challenge/High Support. The more entrenched, complex and multiple needs families particularly in the high category cases will be the biggest challenge. Funding from Troubled Families will be used to increase capacity in the Intensive Family Support provision in the city, (Signpost and Multi Systemic Therapy) it will be based on need so by definition a higher percentage of this resource should come to the ENE. Targeted Services leaders are working closely with the NPT inspectors and other partners and they met yesterday to look at the links between tasking and cluster based support and guidance. By the next meeting of the DCSP GM hopes to be able to provide some case studies which show the impact the work is having on families.	GM